

Stoke High School – Ormiston Academy

Executive Principal Mrs C A Wilson

Head of School Mr A Robinson

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SIMS PARENT LITE APP

We are pleased to announce the launch of SIMS Parent, a convenient new way for you to access, review and request changes to the data we hold on you and your child/ren, direct from your mobile, tablet or PC. In the coming week, you will be able to access our new parent app and website at your own convenience via smartphone, tablet or PC – anytime, anywhere.

The GDPR law makes it difficult for schools to send pre-populated data sheets to parents for checking and updating annually, Sims Parent Lite removes the need for these printed sheets and allows you to update any information, such as a new address, telephone number, email, your own contact details, dietary requirements and more, without the need to contact the school office. Any changes to additional contact details would need to be made via the school office.

What will you find in SIMS Parent Lite:

- School term and inset dates and contact details available at the click of a button.
- Access to update your contact details, so we always have the most up-to-date information in case of emergency.
- If you have more than one child at school, you'll have access to this information for all your children, from the same app.

Getting started with the SIMS Parent

1. We will be sending you an activation email to the email address you registered with us, simply click on the link from your tablet, PC or smartphone to activate your account. If you do not receive an email, please let us know by emailing reports@stokehigh.co.uk with your name, your child's name and your updated email address.
2. You can then login using a **Facebook, Twitter, Google** or **Microsoft** username and password.
3. From your smartphone or tablet, download the app from the Google Play or Apple App store - search for **SIMS Parent**, or if you are using a PC or Windows phone, login online at www.sims-parent.co.uk

Please note that your activation email is unique to you and should not be used by anyone else. If you require an additional login then please contact your school. **Your activation email will expire after 14 days if it is not used, please contact Lisa Belton on 01473 601252, if you require a replacement after this date.**

I have enclosed a User Guide, should you need help with using the app. If you would prefer to come in to school and go through the process on a one to one basis, I will be available at the Parent Drop In sessions which are held on a Friday morning between 8.50am - 9.50am, please bring your mobile device with you in order to register. If this time is not suitable, please contact me on 01473 601252.

Yours sincerely,

Mrs L Belton
Data Manager