

# CAREERS PROGRAMME 2024-2025

Based on the 8 Gatsby Benchmarks of good career guidance



	Year 7	Year 8	Year 9	Year 10	Year 11
<b>Careers Education</b>	<p>PSE Lessons Aspirations: Researching the world of work to understand options and opportunities. Assessing and understanding own skills and qualities to make appropriate choices. Developing career management and employability skills.</p>	<p>PSE Lessons Career Exploration: Researching the world of work to understand options and opportunities. Assessing and understanding own skills and qualities to make appropriate choices. Linking subjects to career opportunities. Developing career management and employability skills</p>	<p>Form Time: Careers &amp; Options: Researching the world of work to understand options and opportunities. Assessing and understanding own skills and qualities to make appropriate choices. Linking subjects to career opportunities. Developing career management and employability skills. Focus on sources of help in making option choices.</p>	<p>Form Time: Work Experience: Researching work experience opportunities and developing employability skills including interview techniques, letter and CV writing, applications and health &amp; safety in the workplace. Understanding the laws and by-laws related to young people's hours and types of employment including changing patterns of employment.</p>	<p>Form Time: Support with Post 16 Options. Assemblies and drop-ins by FE advisors and Academy Careers Advisor</p>
<b>Learning from Career and Labour Market Information</b>	<p>Curriculum Learning Careers and labour market research in PSE including interactive websites e.g. Kudos, icanbea Partnership support from LEP, CEC Enterprise Advisor and DWP</p>	<p>Curriculum Learning Careers and labour market research in PSE including interactive websites e.g. Kudos, icanbea Partnership support from LEP, CEC Enterprise Advisor and DWP</p>	<p>Curriculum Learning Careers and labour market research in PSE including interactive websites e.g. Kudos, icanbea Partnership support from LEP, CEC Enterprise Advisor,</p>	<p>Curriculum Learning Careers and labour market research in PSE including interactive websites e.g. Kudos, icanbea Partnership support from LEP, CEC Enterprise Advisor,</p>	<p>Curriculum Learning Careers and labour market research in PSE including interactive websites e.g. Kudos, icanbea Partnership support from LEP, CEC Enterprise Advisor, Higher</p>

	<p>Suffolk Work &amp; Skills booklet on website and distributed to parents and students</p> <p>Maritime Careers Project</p> <p>National Careers Week activities</p>	<p>Suffolk Work &amp; Skills booklet on website and distributed to parents and students</p> <p>Attendance at Suffolk Skills Show</p> <p>Maritime Careers Project</p> <p>National Careers Week activities</p>	<p>Higher Education Champion and DWP GCSE Options Booklet</p> <p>Suffolk Work &amp; Skills booklet on website and distributed to parents and students</p> <p>Maritime Careers Project</p> <p>National Careers Week activities</p>	<p>Higher Education Champion and DWP Suffolk Work &amp; Skills booklet on website and distributed to parents and students</p> <p>Work Experience</p> <p>Maritime Careers Project</p> <p>National Careers Week activities</p>	<p>Education Champion and DWP Suffolk Work &amp; Skills booklet on website and distributed to parents and students</p> <p>HE &amp; FE Websites &amp; Open Days</p> <p>Apprenticeships Workshops</p> <p>CV Writing and Mock Interview Day</p> <p>Maritime Careers Project</p> <p>National Careers Week activities</p>
<p><b>Addressing Individual Needs &amp; Target Support</b></p>	<p>Transition Support</p> <p>Mentoring (peer, business, STEM, alumni)</p> <p>Careers guidance interviews</p> <p>Careers Award</p> <p>Student Record of Accomplishments Booklet</p> <p>Brilliant Club</p>	<p>Mentoring (peer, business, STEM, alumni)</p> <p>Careers guidance interviews</p> <p>Careers Award</p> <p>Student Record of Accomplishments Booklet</p> <p>Brilliant Club</p>	<p>Mentoring (peer, business, STEM, Higher Education Champion, alumni)</p> <p>Careers guidance interviews</p> <p>Options Programme</p> <p>Duke of Edinburgh Award</p> <p>Student Record of Accomplishments Booklet</p> <p>Brilliant Club</p>	<p>Mentoring (peer, business, STEM, Higher Education Champion, alumni)</p> <p>Career Ready Programme</p> <p>Careers guidance interviews</p> <p>Duke of Edinburgh Award</p> <p>Student Record of Accomplishments Booklet</p> <p>Brilliant Club</p> <p>Work Experience</p>	<p>Mentoring (peer, business, STEM, Higher Education Champion, alumni)</p> <p>One-to-one Careers Guidance Interviews.</p> <p>Post 16 Transition Support for every student including SEND, EAL and scholarship applications</p> <p>National Citizenship Service</p> <p>Duke of Edinburgh Award</p> <p>Extended Work Experience</p> <p>Maximize Your Potential Seminar</p> <p>Why Try Programme</p> <p>Apprenticeships New</p> <p>Anglia Mentoring</p> <p>Student Record of Accomplishments Booklet</p>

<p><b>Linking Curriculum Learning to Careers</b></p>	<p>Career Champions in each Subject area. Careers delivered as a subject in PSE curriculum. Career relevant learning included in schemes of work. Employers supporting classroom delivery. Ad hoc co-curricular activities Workplace visits National Careers Week activities</p>	<p>Career Champions in each Subject area. Careers delivered as a subject in PSE curriculum. Career relevant learning included in schemes of work. Employers supporting classroom delivery. Workplace visits Ad hoc co-curricular activities National Careers Week activities</p>	<p>Career Champions in each Subject area. Careers delivered as a subject in PSE curriculum. Career relevant learning included in schemes of work. Employers supporting classroom delivery. Workplace visits. Industry-focused career modules in BTEC subjects Ad hoc co-curricular activities National Careers Week activities</p>	<p>Career Champions in each Subject area. Career relevant learning included in schemes of work. Careers delivered as a subject in Form Time. Employers supporting classroom delivery. Workplace visits. Industry-focused career modules in BTEC subjects Ad hoc co-curricular activities National Careers Week activities</p>	<p>Career Champions in each Subject area. Career relevant learning included in schemes of work. Careers delivered as a subject in Form Time. Employers supporting classroom delivery. Workplace visits. Industry-focused career modules in BTEC subjects Ad hoc co-curricular activities National Careers Week activities</p>
<p><b>Encounters with Employers</b></p>	<p>Employer Talks &amp; Classroom support. Mentoring. Alumni Network Enterprise Advisor Speakers For Schools National Careers Week activities</p>	<p>Employer Talks &amp; Classroom Support. Mentoring Speed Interviewing Event Attendance at Suffolk Skills Show. Alumni Network Enterprise Advisor Speakers for Schools National Careers Week activities</p>	<p>Employer Talks &amp; Classroom Support. Mentoring. Alumni Network Enterprise Advisor Speakers for Schools National Careers Week activities</p>	<p>Employer Talks &amp; Classroom Support. Future First Workshops. Career Ready Workshops. Mentoring Post 16 Careers Fair Alumni Network Enterprise Advisor Work Experience National Careers Week activities</p>	<p>Employer Talks &amp; Classroom Support Mentoring. Mock Interview &amp; CV Writing Day Post 16 Careers Fair Apprenticeship/Employer Workshops. Alumni Network Enterprise Advisor National Careers Week activities</p>
<p><b>Experiences of Workplaces</b></p>	<p>Workplace Visits including virtual Maritime Careers Project</p>	<p>Workplace Visits including virtual Maritime Careers Project</p>	<p>Virtual Workplace Visits including virtual Maritime Careers Project Duke of Edinburgh volunteering</p>	<p>Work Experience including virtual Maritime Careers Project</p>	<p>Volunteering, part time employment &amp; apprenticeship applications. In-school workshops with apprenticeship</p>

					providers. Extended Work Experience. Maritime Careers Project
<b>Encounters with Further &amp; Higher Education</b>	Students and parents invited to Family Awareness Event at UOS. Careers Award Brilliant Club National Careers Week activities FE & HE Assemblies	Students and parents invited to Family Awareness Event at UOS. Careers Award Brilliant Club National Careers Week activities FE & HE Assemblies	Students and parents invited to Family Awareness Event at UOS. HE Champion on site every Tuesday for appointments with students and parents. Talks by FE & HE providers re Options and attendance at GCSE Options Parents Evening HEC supports Options process with 1:1 careers interviews with all Year 9 students Brilliant Club National Careers Week activities	HE Champion on site every Tuesday for appointments with students and parents. Academy has signed up to Take Your Place Project offering regular HE activities and opportunities. Talks by FE & HE and attendance at Parents Evenings. Taster Days at Suffolk New College and One College Suffolk. Brilliant Club University of Suffolk Summer Residential National Careers Week activities	HE Champion on site every Tuesday for appointments with students and parents. Academy has signed up to Take Your Place Project offering regular HE activities and opportunities. Regular drop-ins by FE Providers. One-to-One appointments with HE Champion. Students invited to provider Open Events including Suffolk One HE Evening. National Careers Week activities
<b>Personal Careers Guidance</b>	Access to independent and impartial Level 6 Careers Advisor, Business Mentors and HE Champion.	Access to independent and impartial Level 6 Careers Advisor, Business Mentors and HE Champion.	Access to independent and impartial Level 6 Careers Advisor, Business Mentors and HE Champion. One-to-one student guidance interviews to support GCSE Options choices.	Access to independent and impartial Level 6 Careers Advisor, Business Mentors and HE Champion.	One-to-one Career Guidance appointment with impartial Level 6 Careers Advisor and access to Business Mentors, HE Champion and FE advisors. Apprenticeship sign-up workshops